

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. (02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Department/Bureau/Office: OVERSEAS FILIPINO BANK
 Region: MAIN & NCR
 Address: OFBANK CENTER, LIWASANG BONIFACIO MANILA

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.
 Agency Account Code: X254
 Organization Type: Government Owned and Controlled Corporation (GOCC)
 Contact Person: ATTY RONILO D. CONDE
 Position: BAC CHAIRMAN
 E-mail: ronilo.conde@overseasfilipinobank.gov
 Telephone/Mobile Nos: 5273377

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	10191509-III-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	3			3	418.08	3				3	418.08	3				3	418.08	12.00	139.36	1,672.32			
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	1	1	1	3	131.98	1	1	1	3	131.98	1	1	1	3	131.98	1	1	1	3	131.98	12.00	43.99	527.90
Color Compounds and Dispersions																										
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	13	13	13	39	960.46	13	13	13	39	960.46	13	13	13	39	960.46	13	13	13	39	960.46	156.00	24.63	3,841.84
Films																										
4	1311203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00					0	0.00							0	0.00	0.00	737.24	0.00	
5	1311201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	2	2	2	6	1,326.00					0	0.00	2	2	2	6	1,326.00			0	0.00	12.00	221.00	2,652.00
6	1311201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	3	3	3	9	1,876.68	3	3	3	9	1,876.68	3	3	3	9	1,876.68	2	2	2	6	1,251.12	33.00	208.52	6,881.16
Paper Materials and Products																										
7	1411525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00					0	0.00	9			9	655.01			0	0.00	9.00	72.78	655.01
8	1411506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	6	6	6	18	12,280.32	6	6	6	18	12,280.32	6	6	6	18	12,280.32	6	6	6	18	12,280.32	72.00	682.24	49,121.28
9	1411506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	6	6	6	18	18,532.80	6	6	6	18	18,532.80	6	6	6	18	18,532.80	6	6	6	18	18,532.80	72.00	1,029.60	74,131.20
10	1411506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	15	2	2	19	24,700.00	15	2	2	19	24,700.00	15	2	2	19	24,700.00	15	2	2	19	24,700.00	76.00	1,300.00	98,800.00
11	1411506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	8	8	8	24	18,370.56	8	8	8	24	18,370.56	8	8	8	24	18,370.56	8	8	8	24	18,370.56	96.00	765.44	73,482.24
12	1411506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	10			10	5,968.04					0	0.00				0	0.00			0	0.00	10.00	596.80	5,968.04

13	1411506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,034.80	0.00	
14	1411609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	10	10	10	30	20,120.88	10	10	10	30	20,120.88	10	10	10	30	20,120.88	10	10	10	30	20,120.88	120.00	670.70	80,483.52	
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	32.22	0.00	
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	56.06	0.00	
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.50	0.00	
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	8	8	8	24	289.04	8	8	8	24	289.04	8	8	8	24	289.04	8	8	8	24	289.04	96.00	12.04	1,156.15	
19	1411507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	132.37	0.00	
20	1411507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.75	0.00	
21	1411507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	500			500	75,000.00	500			500	75,000.00	500			500	75,000.00	500			500	75,000.00	2,000.00	150.00	300,000.00	
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream				0	0.00				0	0.00				0	0.00				0	0.00	0.00	129.98	0.00	
23	1411531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17.35	0.00	
24	1411509-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	1	1	1	3	288.60	1	1	1	3	288.60	1	1	1	3	288.60	1	1	1	3	288.60	12.00	96.20	1,154.40	
25	1411818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 114mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	48.78	0.00	
26	1411531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	12	12	12	36	2,545.92	12	12	12	36	2,545.92	12	12	12	36	2,545.92	12	12	12	36	2,545.92	144.00	70.72	10,183.68	
27	1411531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	2	2	2	6	611.52	2	2	2	6	611.52	2	2	2	6	611.52	2	2	2	6	611.52	24.00	101.92	2,446.08	
28	1411704-TT-P01	TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack	36	36	36	108	7,064.93	36	36	36	108	7,064.93	36	36	36	108	7,064.93	36	36	36	108	7,064.93	432.00	65.42	28,259.71	
Batteries and Cells and Accessories																											
29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	20			20	394.58	20			20	394.58	20			20	394.58	20			20	394.58	80.00	19.73	1,578.30	
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	60			60	1,170.00	60			60	1,170.00	60			60	1,170.00	60			60	1,170.00	240.00	19.50	4,680.00	
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	88.40	0.00	
Manufacturing Components and Supplies																											
32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	1	1	1	3	143.46	1	1	1	3	143.46	1	1	1	3	143.46	1	1	1	3	143.46	12.00	47.82	573.83	
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.68	0.00	
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	250			250	5,012.80	250			250	5,012.80	250			250	5,012.80	250			250	5,012.80	1,000.00	20.05	20,051.20	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00	
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	50			50	2,756.00	50			50	2,756.00	50			50	2,756.00	50			50	2,756.00	200.00	55.12	11,024.00	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	106.60	0.00	
38	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	58	58	58	174	3,166.80	58	58	58	174	3,166.80	58	58	58	174	3,166.80	58	58	58	174	3,166.80	696.00	18.20	12,667.20	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.10	0.00	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	50.96	0.00	
Heating and Ventilation and Air Circulation																											
42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	974.48	0.00	
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,192.88	0.00	
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	10			10	10,063.87				0	0.00				0	0.00				0	0.00	10.00	1,006.39	10,063.87	
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	669.66	0.00	
Lighting and Fixtures and Accessories																											
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	25			25	1,014.00	25			25	1,014.00	25			25	1,014.00	25			25	1,014.00	100.00	40.56	4,056.00	
47	39101628-LB-L01	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	72.49	0.00	

Measuring and Observing and Testing Equipment																						
48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00				0	0.00	0.00	15.48	0.00	
Cleaning Equipment and Supplies																						
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	4			4	344.24				0	0.00				0	0.00	4.00	86.06	344.24	
50	47131804-BR-S01	BROOM, soft (tambo)	piece				0	0.00				0	0.00				0	0.00	0.00	130.00	0.00	
51	47131804-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				0	0.00				0	0.00	0.00	30.58	0.00	
52	47131819-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00	
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00	
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar				0	0.00				0	0.00				0	0.00	0.00	8.01	0.00	
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00				0	0.00				0	0.00	0.00	37.43	0.00	
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00				0	0.00				0	0.00	0.00	122.98	0.00	
57	47131801-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00				0	0.00				0	0.00	0.00	24.84	0.00	
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00	0.00	269.36	0.00	
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00	0.00	87.36	0.00	
60	47131804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00	0.00	1,911.00	0.00	
61	47131813-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00	
62	47131819-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00	0.00	110.24	0.00	
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00	0.00	49.69	0.00	
64	47131802-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00	
65	47121201-TB-P02	TRASHBAG, plastic, transparent	roll				0	0.00				0	0.00				0	0.00	0.00	139.88	0.00	
66	47121201-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00				0	0.00				0	0.00	0.00	23.59	0.00	
Information and Communication Technology (ICT) Equipment and Devices and Accessories																						
67	4311597-DCT-03	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00	0.00	39,208.00	0.00	
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	50		50	1,089.40	50				50	1,089.40	50			50	1,089.40	200.00	21.79	4,357.60	
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0	0.00				0	0.00				0	0.00	0.00	2,724.80	0.00	
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	10		10	2,766.40	4				4	1,106.56	4			4	1,106.56	22.00	276.64	6,086.08	
71	4311593-LCT-02	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00	0.00	35,916.40	0.00	
72	43211208-MO-O01	MOUSE, optical, USB connection type	unit				0	0.00				0	0.00				0	0.00	0.00	134.99	0.00	
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00	0.00	33,131.28	0.00	
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00	0.00	7,995.52	0.00	
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00	
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00	0.00		0.00	
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00	0.00		0.00	
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00	0.00		0.00	
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00	0.00		0.00	
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00	0.00		0.00	
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00	0.00		0.00	
Office Equipment and Accessories and Supplies																						
82	44121210-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00	0.00	25.68	0.00	

83	4412105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	20	20	20	60	454.27	20	20	20	60	454.27	20	20	20	60	454.27	20	20	20	60	454.27	240.00	7.57	1,817.09
84	4412105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	15	15	15	45	602.78	15	15	15	45	602.78	15	15	15	45	602.78	15	15	15	45	602.78	180.00	13.40	2,411.14
85	4412105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	15	15	15	45	924.77	15	15	15	45	924.77	15	15	15	45	924.77	15	15	15	45	924.77	180.00	20.55	3,699.07
86	4412105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box				0	0.00	10	10	10	30	1,185.60	10	10	10	30	1,185.60	10	10	10	30	1,185.60	90.00	39.52	3,556.80
87	4412101-CT-P01	CORRECTION TAPE, film base type, UL 6m min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17.56	0.00
88	4411515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	69.78	0.00
89	4412011-DF-F01	DATA FOLDER, made of chipboard, taggla lock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	68.64	0.00
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	2	2	2	6	2,448.83	2	2	2	6	2,448.83	2	2	2	6	2,448.83	2	2	2	6	2,448.83	24.00	408.14	9,795.30
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	2	2	2	6	3,108.46	2	2	2	6	3,108.46	2	2	2	6	3,108.46	2	2	2	6	3,108.46	24.00	518.08	12,433.82
92	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	738.40	0.00
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	12			12	365.91				0	0.00				0	0.00				0	0.00	12.00	30.49	365.91
94	44121506-EN-M01	ENVELOPE, MAILING, white, 80gsm (-5%)	box	8	8	8	24	7,887.36	8	8	8	24	7,887.36	8	8	8	24	7,887.36	8	8	8	24	7,887.36	96.00	328.64	31,549.44
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box	25			25	10,270.00	25			25	10,270.00	25			25	10,270.00	25			25	10,270.00	100.00	410.80	41,080.00
96	4411912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	2	2	2	6	66.64	2	2	2	6	66.64	2	2	2	6	66.64	2	2	2	6	66.64	24.00	11.11	266.57
97	4412108-FA-P01	FASTENER, METAL, 70mm between prongs	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	78.92	0.00
98	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	70.61	0.00
99	4412008-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.48	0.00
100	4412008-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00
101	4412011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.29	0.00
102	4412011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	291.20	0.00
103	4412011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1	1	1	3	513.24	1	1	1	3	513.24	1	1	1	3	513.24	1	1	1	3	513.24	12.00	171.08	2,052.96
104	4412011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	1	1	1	3	641.16	1	1	1	3	641.16	1	1	1	3	641.16	1	1	1	3	641.16	12.00	213.72	2,564.64
105	4412027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	746.72	0.00
106	4412011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	217.36	0.00
107	4412011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	279.64	0.00
108	4412008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	51.88	0.00
109	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00
110	4412176-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.23	0.00
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	14			14	144.29	14			14	144.29	14			14	144.29	14			14	144.29	56.00	10.31	577.16
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.31	0.00
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.31	0.00
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.65	0.00
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.65	0.00
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9.65	0.00
117	4412104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	25	25	25	75	448.50	25	25	25	75	448.50	25	25	25	75	448.50	25	25	25	75	448.50	300.00	5.98	1,794.00
118	4412104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	25	25	25	75	955.50	25	25	25	75	955.50	25	25	25	75	955.50	25	25	25	75	955.50	300.00	12.74	3,822.00
119	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	3	3	3	9	187.11	3	3	3	9	187.11	3	3	3	9	187.11	3	3	3	9	187.11	36.00	20.79	748.43
120	4412037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	201.64	0.00
121	4412101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	7	7	7	21	2,031.12	7	7	7	21	2,031.12	7	7	7	21	2,031.12	7	7	7	21	2,031.12	84.00	96.72	8,124.48

122	44121905-SF-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	27		27	746.93	27		27	746.93	27		27	746.93	27		27	746.93	108.00	27.66	2,987.71
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	50		50	588.64		0	0.00	50		50	588.64		0	0.00	100.00	11.77		1,177.28	
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	20		20	548.08		0	0.00	20		20	548.08		0	0.00	40.00	27.40		1,096.16	
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece			0	0.00		0	0.00			0	0.00		0	0.00	0.00	478.38		0.00	
126	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1		1	187.20		0	0.00	1		1	187.20		0	0.00	2.00	187.20		374.40	
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	5		5	659.78		0	0.00			0	0.00		0	0.00	5.00	131.96		659.78	
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	5		5	78.00		0	0.00			0	0.00		0	0.00	5.00	15.60		78.00	
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	10		10	821.60		0	0.00			0	0.00		0	0.00	10.00	82.16		821.60	
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit			0	0.00		0	0.00			0	0.00		0	0.00	0.00	878.80		0.00	
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	24		24	436.30	24		24	436.30	24		24	436.30	24		24	436.30	96.00	18.18	1,745.20
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece			0	0.00		0	0.00			0	0.00		0	0.00	0.00	55.83		0.00	
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			0	0.00		0	0.00			0	0.00		0	0.00	0.00	10,400.00		0.00	
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit			0	0.00		0	0.00			0	0.00		0	0.00	0.00	135.20		0.00	
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			0	0.00		0	0.00			0	0.00		0	0.00	0.00	4,711.20		0.00	
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit			0	0.00		0	0.00			0	0.00		0	0.00	0.00	8,088.08		0.00	
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	1		1	5,699.20		0	0.00	1		1	5,699.20		0	0.00	2.00	5,699.20		11,398.40	
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit			0	0.00		0	0.00			0	0.00		0	0.00	0.00	0.00		0.00	
Printer or Facsimile or Photocopier Supplies																						
139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	6,864.00		0.00	
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,001.52		0.00	
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,029.60		0.00	
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	754.00		0.00	
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	780.00		0.00	
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	254.80		0.00	
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	254.80		0.00	
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	254.80		0.00	
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	254.80		0.00	
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	0.00		0.00	
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	0.00		0.00	
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	658.32		0.00	
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	745.68		0.00	
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,492.40		0.00	
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,996.80		0.00	
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,996.80		0.00	
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,996.80		0.00	
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,996.80		0.00	
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	1,996.80		0.00	
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	3,016.00		0.00	
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart			0	0.00		0	0.00			0	0.00		0	0.00	0.00	650.00		0.00	

160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tricolor	cart				0	0.00					0	0.00				0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00					0	0.00				0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tricolor	cart				0	0.00					0	0.00				0	0.00	0.00	339.04	0.00
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00					0	0.00				0	0.00	0.00	629.20	0.00
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00					0	0.00				0	0.00	0.00	629.20	0.00
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00					0	0.00				0	0.00	0.00	629.20	0.00
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00					0	0.00				0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00					0	0.00				0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00					0	0.00				0	0.00	0.00	826.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00					0	0.00				0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00					0	0.00				0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00					0	0.00				0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00					0	0.00				0	0.00	0.00	1,300.00	0.00
173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00					0	0.00				0	0.00	0.00	1,554.80	0.00
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00					0	0.00				0	0.00	0.00	1,175.20	0.00
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00					0	0.00				0	0.00	0.00	1,180.40	0.00
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00					0	0.00				0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00					0	0.00				0	0.00	0.00	339.04	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tricolor	cart				0	0.00					0	0.00				0	0.00	0.00	339.04	0.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00					0	0.00				0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00					0	0.00				0	0.00	0.00	339.04	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00					0	0.00				0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00					0	0.00				0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00					0	0.00				0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00					0	0.00				0	0.00	0.00	249.60	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tricolor	cart				0	0.00					0	0.00				0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00					0	0.00				0	0.00	0.00	403.83	0.00
187	44103105-HP-C50	INK CART, HP LoS51AA (HP955) Cyan Original	cart				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP LoS54AA (HP955) Magenta Original	cart				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP LoS57AA (HP955) Yellow Original	cart				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP LoS60AA (HP955) Black Original	cart				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart				0	0.00					0	0.00				0	0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart				0	0.00					0	0.00				0	0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart				0	0.00					0	0.00				0	0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP LoS72AA (HP955XL) Black Original	cart				0	0.00					0	0.00				0	0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00					0	0.00				0	0.00	0.00	453.62	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00					0	0.00				0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00					0	0.00				0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00					0	0.00				0	0.00	0.00	741.28	0.00

199	44103105-10X-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
200	44103105-10X-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
201	44103105-10X-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
202	44103105-10X-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	76.75	0.00
204	44103112-EP-R07	RIBBON CART, EPSON C135015531 (5015086), Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	724.88	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black, for LX-310	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	75.92	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,556.32	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	1,820.00	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,615.60	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,941.95	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	4,288.54	0.00
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,312.40	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	6,791.20	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,179.28	0.00
215	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,953.60	0.00
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,490.80	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,490.80	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,010.80	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,868.80	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	4,079.92	0.00
234	44103103-10X-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,932.80	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
237	44103103-10X-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00

338	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
339	44103103-HP-B51	TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	6,962.80	0.00
340	44103103-HP-B96	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	8,640.85	0.00
341	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,241.70	0.00
342	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,946.80	0.00
343	44103103-HP-B98	TONER CART, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	10,051.60	0.00
344	44103103-HP-B99	TONER CART, HP CF310AC (HP826) black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
345	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
346	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
347	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
348	44103103-HX-B52	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	13,156.00	0.00
349	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,901.60	0.00
350	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,943.20	0.00
351	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,943.20	0.00
352	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	2,943.20	0.00
353	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,389.20	0.00
354	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
355	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	9,474.40	0.00
356	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
357	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	9,474.40	0.00
358	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
359	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	9,474.40	0.00
360	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
361	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
362	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
363	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
364	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00
365	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	4,440.80	0.00
366	44103103-HX-B54	TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,441.20	0.00
367	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	5,049.20	0.00
368	44103103-HX-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,472.40	0.00
369	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	5,049.20	0.00
370	44103103-HX-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,472.40	0.00
371	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	5,049.20	0.00
372	44103103-HX-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,472.40	0.00
373	44103103-HP-B94	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,164.72	0.00
374	44103103-HP-B99	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	7,482.80	0.00
375	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	3,972.80	0.00
376	44103103-LX-B03	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	8,874.32	0.00

277	44103103-LX-B05	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00	0.00	9,630.40	0.00					
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,641.60	0.00					
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D1035, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,912.00	0.00					
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D1045, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,444.00	0.00					
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,787.20	0.00					
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D1085, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,745.60	0.00					
283	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00	0.00	7,124.00	0.00					
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00	0.00	4,617.60	0.00					
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00	0.00	9,464.00	0.00					
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00	0.00	9,204.00	0.00					
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00	0.00	5,064.80	0.00					
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	4,357.60	0.00					
289	44103103-BR-B15	TONER CARTRIDGE, BROTHERR HL-3478, Blackf, for printer HL-6400DW	cart				0	0.00				0	0.00				0	0.00	0.00	6,069.44	0.00					
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart				0	0.00				0	0.00				0	0.00	0.00	13,999.36	0.00					
Audio and Visual Equipment and Supplies																										
291	4512157-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit				0	0.00				0	0.00				0	0.00	0.00	28,860.00	0.00					
292	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	2			2	37,232.00				0	0.00				0	0.00	2.00	18,616.00	37,232.00					
Flag or Accessories																										
293	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00	0.00	319.28	0.00					
Printed Publications																										
294	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00	0.00	46.28	0.00					
Fire Fighting Equipment																										
295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	20			20	22,880.00				0	0.00				0	0.00	20.00	1,144.00	22,880.00					
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	20			20	99,840.00				0	0.00				0	0.00	20.00	4,992.00	99,840.00					
Consumer Electronics																										
297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	4			4	27,312.56				0	0.00				0	0.00	4.00	6,828.14	27,312.56					
Furniture and Furnishings																										
298	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	100			100	26,260.00				0	0.00				0	0.00	100.00	262.60	26,260.00					
299	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00	0.00	262.60	0.00					
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	5			5	6,630.00				0	0.00				0	0.00	5.00	1,326.00	6,630.00					
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00					
Arts and Crafts Equipment and Accessories and Supplies																										
302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00	0.00	39.78	0.00					
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00	0.00	42.38	0.00					
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	5	5	5	15	66.30	5	5	5	15	66.30	5	5	5	15	66.30	60.00	4.42	265.20					
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	60	60	60	180	6,230.02	60	60	60	180	6,230.02	60	60	60	180	6,230.02	60	60	60	180	6,230.02	720.00	34.61	24,920.06
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00					
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00	0.00	34.61	0.00					

308	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	129.67	0.00
SOFTWARE																						
1	43230000-SFT-001	Business function specific software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
13	43230000-SFT-013	Operating environment software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
15	43230000-SFT-015	Utility and device driver software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
OTHER SOFTWARE																						
1						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																						
1	7811501-GFA-001	* Airline Ticket	ticket			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																						
COMMON ELECTRICAL SUPPLIES																						
1		LED bulb daylight 3w	tube	20		20	5,700.00			0	0.00	20		20	5,700.00			0	0.00	40.00	285.00	11,400.00
2		LED bulb daylight 7w	tube	10		10	4,350.00			0	0.00	10		10	4,350.00			0	0.00	20.00	435.00	8,700.00
3		LED Fluorescent (T8) 16w	tube	10		10	5,000.00			0	0.00	10		10	5,000.00			0	0.00	20.00	500.00	10,000.00
		LED Fluorescent (T8) 8w	tube	10		10	5,000.00			0	0.00	10		10	5,000.00			0	0.00	20.00	500.00	10,000.00
		Fluorescent Light Bulb 16 w	pc	25		25	99.00	25		25	2,475.00	25		25	2,475.00	25		25	2,475.00	100.00	99.00	9,900.00
		Fluorescent Light Bulb 20 w	pc	13		13	60.00			0	0.00	12		12	720.00			0	0.00	25.00	60.00	1,500.00
		Fluorescent Light Tube 20 w	pc	1		1	150.00			0	0.00			0	0.00			0	0.00	1.00	150.00	150.00
		Fluorescent Light Tube 40 w	pc	3		3	200.00			0	0.00	3		3	600.00			0	0.00	6.00	200.00	1,200.00
		Fluorescent Light Tube 8 w	pc	25		25	200.00	25		25	3,625.00	25		25	3,625.00	25		25	3,625.00	100.00	145.00	14,500.00

							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																										
1	Wall Clock	pcs	3				3	0.00				0	145.00				0	145.00				0	145.00	3.00	350.00	1,050.00
2							0	0.00				0	160.00				0	160.00				0	160.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE SUPPLIES																										
1	Add machine Tape	20	53	53	53	159	3,180.00	53	53	53	159	3,180.00	53	53	53	159	3,180.00	53	53	53	159	3,180.00	636.00	20.00	12,720.00	
2	Adding machine Ribbon	18.00	10			10	200.00				0	0.00	10			10	200.00				0	0.00	20.00	20.00	400.00	
	Brown Envelope -Logo Long	pcs	1500			1500	3,000.00				0	0.00	1500			1500	3,000.00				0	0.00	3,000.00	2.00	6,000.00	
	Brown Envelope -Logo Short	pcs	1200			1200	2,400.00				0	0.00	1200			1200	2,400.00				0	0.00	2,400.00	2.00	4,800.00	
	Bond Paper Short	ream	500			500	72,500.00	500			500	72,500.00	500			500	72,500.00	500			500	72,500.00	2,000.00	145.00	290,000.00	
	Bond Paper Long	ream	750			750	120,000.00	750			750	120,000.00	750			750	120,000.00	750			750	120,000.00	3,000.00	160.00	480,000.00	
	CD Case	pcs	55			55	550.00				0	0.00	50			50	500.00				0	0.00	105.00	10.00	1,050.00	
	Colored Bond Paper Long Pink	ream	6			6	900.00				0	0.00	6			6	900.00				0	0.00	12.00	150.00	1,800.00	
	Colored Bond Paper Long Yellow	ream	6			6	900.00				0	0.00	6			6	900.00				0	0.00	12.00	150.00	1,800.00	
	Columnar	pcs	6			6	294.00				0	0.00				0	0.00				0	0.00	6.00	49.00	294.00	
	Columnar Notebook 4 Cms.	pcs	5			5	120.00				0	0.00				0	0.00				0	0.00	5.00	24.00	120.00	
	Columnar pad-12 Columns	pcs	12			12	480.00				0	0.00				0	0.00				0	0.00	12.00	40.00	480.00	
	Columnar pad-14 columns	pcs	3			3	120.00				0	0.00				0	0.00				0	0.00	3.00	40.00	120.00	
	Columnar pad-16 Columns	pcs	5			5	150.00				0	0.00				0	0.00				0	0.00	5.00	30.00	150.00	
	Columnar pad-2 columns	pcs	5			5	100.00				0	0.00				0	0.00				0	0.00	5.00	20.00	100.00	
3	Columnar pad-6 Columns	pcs	33			33	660.00				0	0.00				0	0.00				0	0.00	33.00	20.00	660.00	
	Computer Binder	box	27			27	1,782.00				0	0.00				0	0.00				0	0.00	27.00	66.00	1,782.00	
	Continuous Paper 1 ply sub 20	box	13			13	7,800.00				0	0.00				0	0.00				0	0.00	13.00	600.00	7,800.00	
	Continuous Paper 2 ply sub 20	box	4			4	2,800.00				0	0.00				0	0.00				0	0.00	4.00	700.00	2,800.00	
	Correction Fluid (Liquid Eraser)	box	17			17	476.00				0	0.00	16			16	448.00				0	0.00	33.00	28.00	924.00	
	Cutter Blade	pcs	20			20	1,200.00				0	0.00				0	0.00				0	0.00	20.00	60.00	1,200.00	
	Duct Tape	roll	4			4	1,400.00				0	0.00				0	0.00				0	0.00	4.00	350.00	1,400.00	
	EDP Binder Short	box	1			1	150.00				0	0.00				0	0.00				0	0.00	1.00	150.00	150.00	
	Electric Typewriter Ribbon BakaJma 610	pcs	5			5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2,500.00	
	Encoder Ribbon MICR E13B Big	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	400.00	0.00	
	Encoder Tape	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.00	0.00	
	L120 Epson Printer	unit	2			2	10,588.00				0	0.00				0	0.00				0	0.00	2.00	5,294.00	10,588.00	
	Ring Binder 1"	pcs	1			1	34.00				0	0.00				0	0.00				0	0.00	1.00	34.00	34.00	
	Ring Binder 1/2"	pcs	3			3	27.00				0	0.00				0	0.00				0	0.00	3.00	9.00	27.00	
	Rubber Stamp	pcs	3			3	1,200.00				0	0.00	3			3	1,200.00				0	0.00	6.00	400.00	2,400.00	
	Ruler 12"	pcs	20			20	120.00	20			20	120.00	20			20	120.00	20			20	120.00	80.00	6.00	480.00	

	Sticker Paper	pad	12			12	600.00			0	0.00			0	0.00			0	0.00	12.00	50.00	600.00
	Storage Box	pcs	200			200	22,000.00	100		100	11,000.00	200		200	22,000.00	100		100	11,000.00	600.00	110.00	66,000.00
	Stretch Film	roll	1			1	750.00	1		1	750.00	1		1	750.00			0	0.00	3.00	750.00	2,250.00
	Tarpaulin	lot				0	0.00			0	0.00			0	0.00			0	0.00	0.00	840.00	0.00
	Thermal Paper	roll	2			2	96.00			0	0.00			0	0.00			0	0.00	2.00	48.00	96.00
	Thermal Paper 210 x 30	roll	2			2	110.00	2		2	110.00	2		2	110.00	2		2	110.00	8.00	55.00	440.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

COMMON JANITORIAL SUPPLIES

1	Power Cleanser	40				0	0.00			0	0.00			0	0.00			0	0.00	0.00	256.00	0.00
2	Albatros	22.00				0	0.00			0	0.00			0	0.00			0	0.00	0.00	25.00	0.00
3	Duffle Bag	lot				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,650.00	0.00
	Hand Roll Towel	roll	5			5	75.00			0	0.00			0	0.00			0	0.00	5.00	15.00	75.00
	Hand Soap	pc				0	0.00			0	0.00			0	0.00			0	0.00	0.00	16.00	0.00
	hand Washing Liquid	bot				0	0.00			0	0.00			0	0.00			0	0.00	0.00	150.00	0.00
	Insect Killer	bot	3			3	870.00			0	0.00			0	0.00			0	0.00	3.00	290.00	870.00
	Interleaved Tissue 2-ply	pck	25			25	500.00	25		25	500.00	25		25	500.00	25		25	500.00	100.00	20.00	2,000.00
	Mop set	set				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,000.00	0.00
	Muriatic Acid	bot				0	0.00			0	0.00			0	0.00			0	0.00	0.00	50.00	0.00
	Padlock	pc	1			1	100.00			0	0.00			0	0.00			0	0.00	1.00	100.00	100.00
	Plastic Straw Rope	roll	12			12	420.00			0	0.00	13		13	455.00			0	0.00	25.00	35.00	875.00
	Rubbing Alcohol	bot				0	0.00			0	0.00			0	0.00			0	0.00	0.00	75.00	0.00
	Rug	pcs				0	0.00			0	0.00			0	0.00			0	0.00	0.00	20.00	0.00
	Safeguard Soap	pcs				0	0.00			0	0.00			0	0.00			0	0.00	0.00	39.00	0.00
	Trash Bag Plastic	roll				0	0.00			0	0.00			0	0.00			0	0.00	0.00	95.00	0.00
	Toilet and Bowl Cleaner	bot				0	0.00			0	0.00			0	0.00			0	0.00	0.00	230.00	0.00
	Toilet Deodorizer	pcs				0	0.00			0	0.00			0	0.00			0	0.00	0.00	45.00	0.00
	Waste Basket	pcs				0	0.00			0	0.00			0	0.00			0	0.00	0.00	35.00	0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

Office Equipment and Accessories

1	Brother Drum 1000	pcs	1			1	1,101.00			0	0.00			0	0.00			0	0.00	1.00	1,101.00	1,101.00
2	Brother Drum 2025 Fax Machine	pcs	6			6	6,606.00			0	0.00			0	0.00			0	0.00	6.00	1,101.00	6,606.00
	Brother HL 11 Toner Cartridge	pcs	8			8	21,200.00			0	0.00			0	0.00			0	0.00	8.00	2,650.00	21,200.00

	Brother Photocopier Drum Unit 2255	pcs	2		2	6,000.00			0	0.00			0	0.00			0	0.00	2.00	3,000.00	6,000.00
	Brother Printer Ink Refill Black	pcs	5		5	2,000.00			0	0.00			0	0.00			0	0.00	5.00	400.00	2,000.00
	Brother TN 2280 Toner	pcs	3		3	9,000.00			0	0.00			0	0.00			0	0.00	3.00	3,000.00	9,000.00
	Brother Toner 1000	pcs	20		20	40,000.00			0	0.00			0	0.00			0	0.00	20.00	2,000.00	40,000.00
	Calculator 14 digits	pcs	20		20	10,600.00			0	0.00			0	0.00			0	0.00	20.00	530.00	10,600.00
	Canon Cartridge 250M	pcs	2		2	1,700.00			0	0.00			0	0.00			0	0.00	2.00	850.00	1,700.00
	Canon Drum Unit	pcs	3		3	6,000.00			0	0.00			0	0.00			0	0.00	3.00	2,000.00	6,000.00
	Canon NPG Toner	pcs	1		1	1,100.00			0	0.00			0	0.00			0	0.00	1.00	1,100.00	1,100.00
	Canon PG810 Black Ink	pcs	2		2	1,740.00			0	0.00			0	0.00			0	0.00	2.00	870.00	1,740.00
	Continuous Ink-Black	bot	241		241	36,150.00			0	0.00			0	0.00			0	0.00	241.00	150.00	36,150.00
	Continuous Ink-Cyan	bot	142		142	21,300.00			0	0.00			0	0.00			0	0.00	142.00	150.00	21,300.00
	Continuous Ink- Magenta	bot	167		167	25,050.00			0	0.00			0	0.00			0	0.00	167.00	150.00	25,050.00
	Continuous Ink- Yellow	bot	139		139	20,850.00			0	0.00			0	0.00			0	0.00	139.00	150.00	20,850.00
	Continuous Ink- Light Cyan	bot	38		38	5,700.00			0	0.00			0	0.00			0	0.00	38.00	150.00	5,700.00
	Continuous Ink- Light Magenta	bot	35		35	5,250.00			0	0.00			0	0.00			0	0.00	35.00	150.00	5,250.00
	Epson FX2175/2190	pcs	25		25	8,625.00			0	0.00			0	0.00			0	0.00	25.00	345.00	8,625.00
	Epson Ink Bottler Black T6641	bot	4		4	1,400.00			0	0.00			0	0.00			0	0.00	4.00	350.00	1,400.00
	Epson Ink Bottler Blue T6642	bot	4		4	1,400.00			0	0.00			0	0.00			0	0.00	4.00	350.00	1,400.00
	Epson Ink Bottler Magenta T6644	bot	4		4	1,400.00			0	0.00			0	0.00			0	0.00	4.00	350.00	1,400.00
	EPSON LX 300 Ribbon Refill	pcs	15		15	5,250.00	15		15	5,250.00	15		15	5,250.00	15		15	5,250.00	60.00	350.00	21,000.00
3	EPSON Ribbon 2180	pcs	58		58	26,100.00			0	0.00			0	0.00			0	0.00	58.00	450.00	26,100.00
	EPSON LX 310	pcs	15		15	330.00	15		15	330.00	15		15	330.00	15		15	330.00	60.00	22.00	1,320.00
	EPSON Scanner Ink	pcs	6		6	16,200.00			0	0.00			0	0.00			0	0.00	6.00	2,700.00	16,200.00
	Epson S11C18 Cartridge	pcs	15		15	40,125.00	15		15	40,125.00	15		15	40,125.00	15		15	40,125.00	60.00	2,675.00	160,500.00
	EPSON T66741 - Black	bot			0	0.00			0	0.00			0	0.00			0	0.00	0.00	268.00	0.00
	EPSON T66742-Cyan	bot			0	0.00			0	0.00			0	0.00			0	0.00	0.00	310.00	0.00
	EPSON T66743-Magenta	bot			0	0.00			0	0.00			0	0.00			0	0.00	0.00	310.00	0.00
	EPSON T66744-Yellow	bot			0	0.00			0	0.00			0	0.00			0	0.00	0.00	310.00	0.00
	HP 678 Black	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	400.00	0.00
	HP 678 Colored	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	400.00	0.00
	HP 704 Black	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	400.00	0.00
	HP 704 Colored	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	400.00	0.00
	HP 64A Toner	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,000.00	0.00
	HP Ink 940 Black	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,170.00	0.00
	HP Ink 940 Cyan	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,350.00	0.00
	HP Ink 940 Magenta	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,350.00	0.00
	HP Ink 940 Yellow	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,090.00	0.00
	HP Ink 21	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	870.00	0.00
	HP Laser Jet P1102 Ink	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,200.00	0.00

		HP Laser Jet Pro 100M125A	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,240.00	0.00
		HP Toner 85A	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,000.00	0.00
		Nakajima Walther E610	pcs	10		10	100.00			0	0.00			0	0.00			0	0.00	10.00	10.00	100.00
		Olivetti	pcs	1		1	190.00			0	0.00			0	0.00			0	0.00	1.00	190.00	190.00
		Passbook Printer Ribbon	pcs	189		189	47,250.00			0	0.00			0	0.00			0	0.00	189.00	250.00	47,250.00
		Diebold Journal Tape	roll	150		150	37,500.00	150		150	37,500.00	150		150	37,500.00	150		150	37,500.00	600.00	250.00	150,000.00
		Diebold transaction Receipt	roll	50		50	12,500.00	50		50	12,500.00	50		50	12,500.00	50		50	12,500.00	200.00	250.00	50,000.00
		Drum Cleaning Blade	pcs	1		1	150.00			0	0.00			0	0.00			0	0.00	1.00	150.00	150.00
		Puncher HD	pcs	5		5	1,500.00			0	0.00			0	0.00			0	0.00	5.00	300.00	1,500.00
		Ribbon Olympia Compact 50M	pcs	6		6	300.00			0	0.00	6		6	300.00			0	0.00	12.00	50.00	600.00
		Ribbon Refill FX2175	pcs	6		6	405.00			0	0.00	6		6	405.00			0	0.00	12.00	67.50	810.00
		RJ45 Cable Connector	pcs	25		25	250.00	50		50	500.00	25		25	250.00	50		50	500.00	150.00	10.00	1,500.00
		Stapler with Remover	pcs	10		10	3,500.00			0	0.00			0	0.00			0	0.00	10.00	350.00	3,500.00
		TONER (HP Multifunction printer)	pcs	2		2	3,200.00	2		2	3,200.00	2		2	3,200.00	2		2	3,200.00	8.00	1,600.00	12,800.00
		Toner Brother TN -3428	pcs	50		50	150,000.00	50		50	150,000.00	50		50	150,000.00	50		50	150,000.00	200.00	3,000.00	600,000.00
		Toner Canon CE285X	pcs	30		30	39,600.00	30		30	39,600.00	30		30	39,600.00	30		30	39,600.00	120.00	1,320.00	158,400.00
		Toner HP CE285A (1102 printer)	pcs	90		90	328,500.00	90		90	328,500.00	90		90	328,500.00	90		90	328,500.00	360.00	3,650.00	1,314,000.00
		Toner HP CE285A (2055DN printer)	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,500.00	0.00
		Toner Konica Minolta Bizhub 164	pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,900.00	0.00
		USB 8GB	pcs	4		4	2,400.00	3		3	1,800.00	3		3	1,800.00	3		3	1,800.00	13.00	600.00	7,800.00
		Typewriter Ribbon Manual	roll	7		7	1,400.00	7		7	1,400.00	7		7	1,400.00	7		7	1,400.00	28.00	200.00	5,600.00
		UPS for ATM	lot	1		1	55,200.00	2		2	110,400.00	1		1	55,200.00	1		1	55,200.00	5.00	55,200.00	276,000.00
		Epson Printer (colored)	unit	2		2	16,000.00	3		3	24,000.00	3		3	24,000.00	2		2	16,000.00	10.00	8,000.00	80,000.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
						0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Office Supplies																						
1		Ballpen (black)	pc	400		400	1,700.00	400		400	1,700.00	400		400	1,700.00	400		400	1,700.00	1,600.00	4.25	6,800.00
2		Ballpen (blue)	pc	400		400	1,700.00	400		400	1,700.00	400		400	1,700.00	400		400	1,700.00	1,600.00	4.25	6,800.00
3		Ballpen (Red)	pc	130		130	552.50	130		130	552.50	130		130	552.50	130		130	552.50	520.00	4.25	2,210.00
		Baronial Envelope	box	4		4	20.00			0	0.00	2		2	10.00			0	0.00	6.00	5.00	30.00
		Blue EDP Folder Small	box	42		42	2,016.00			0	0.00	42		42	2,016.00			0	0.00	84.00	48.00	4,032.00
		Blue EDP Folder Big	box	37		37	2,035.00			0	0.00	38		38	2,090.00			0	0.00	75.00	55.00	4,125.00
		Bond Paper with Logo	box			0	0.00			0	0.00	40		40	30,000.00			0	0.00	40.00	750.00	30,000.00
		Bondp Paper Short Sub 16	box	13		13	1,430.00			0	0.00	12		12	1,320.00			0	0.00	25.00	110.00	2,750.00
		BookBinding	pc	1		1	480.00			0	0.00			0	0.00			0	0.00	1.00	480.00	480.00
		Box	pc	45		45	1,350.00			0	0.00	45		45	1,350.00			0	0.00	90.00	30.00	2,700.00
		Calling Card	box	50		50	25,000.00			0	0.00			0	0.00			0	0.00	50.00	500.00	25,000.00
		Cash Deposit Slip	pads	100		100	7,700.00			0	0.00	100		100	7,700.00			0	0.00	200.00	77.00	15,400.00

	Cash ATM Reconciliation	pads	20		20	2,400.00			0	0.00	20		20	2,400.00			0	0.00	40.00	120.00	4,800.00
	Cash Transfer Slips (Debit)	pads	60		60	1,500.00			0	0.00	60		60	1,500.00			0	0.00	120.00	25.00	3,000.00
	Cash Transfer Slips (Credit)	pads	60		60	1,500.00			0	0.00	60		60	1,500.00			0	0.00	120.00	25.00	3,000.00
	Cert of Time Deposit	pads	6		6	5,400.00			0	0.00			0	0.00			0	0.00	6.00	900.00	5,400.00
	Certificate of Mailing	pads	1		1	500.00			0	0.00			0	0.00			0	0.00	1.00	500.00	500.00
	Charge Slip	pads	8		8	400.00			0	0.00			0	0.00			0	0.00	8.00	50.00	400.00
	Chattel Mortgage	pads	7		7	1,015.00			0	0.00			0	0.00			0	0.00	7.00	145.00	1,015.00
	Checkbook Control Card	box	8		8	1,024.00			0	0.00			0	0.00			0	0.00	8.00	128.00	1,024.00
	Claim Form	pads	6		6	588.00			0	0.00			0	0.00			0	0.00	6.00	98.00	588.00
	Highlighter (Stabilo)	pcs	150		150	4,800.00			0	0.00	150		150	4,800.00			0	0.00	300.00	32.00	9,600.00
	Ink of Number Machine	bot	1		1	179.50			0	0.00			0	0.00			0	0.00	1.00	179.50	179.50
	Lead Pencil Refill	box	25		25	250.00			0	0.00	25		25	250.00			0	0.00	50.00	10.00	500.00
	Ledger Card (loan)	pcs	90		90	540.00			0	0.00	90		90	540.00			0	0.00	180.00	6.00	1,080.00
	Envelope Brown Long	pcs	500		500	650.00			0	0.00	500		500	650.00			0	0.00	1,000.00	1.30	1,300.00
	Marker Refill	pcs	18		18	468.00			0	0.00			0	0.00			0	0.00	18.00	26.00	468.00
	Mighty Bond	tub	24		24	1,320.00			0	0.00			0	0.00			0	0.00	24.00	55.00	1,320.00
	Newsprint- short	ream	61		61	4,575.00			0	0.00			0	0.00			0	0.00	61.00	75.00	4,575.00
	Newsprint- long	ream	20		20	1,800.00			0	0.00			0	0.00			0	0.00	20.00	90.00	1,800.00
	Ordinary Folder Long	pcs	860		860	3,440.00	860		860	3,440.00	860		860	3,440.00	860		860	3,440.00	3,440.00	4.00	13,760.00
	Ordinary Folder Short	pcs	678		678	2,034.00	678		678	2,034.00	678		678	2,034.00	678		678	2,034.00	2,712.00	3.00	8,136.00
	Paper Fastener (venyl coat)	box	50		50	1,150.00	50		50	1,150.00	48		48	1,104.00	48		48	1,104.00	196.00	23.00	4,508.00
	Paste	pcs	136		136	4,216.00			0	0.00			0	0.00			0	0.00	136.00	31.00	4,216.00
	Pentel Pen	pcs	304		304	12,160.00			0	0.00			0	0.00			0	0.00	304.00	40.00	12,160.00
	Cutter blade	pcs	20		20	400.00			0	0.00			0	0.00			0	0.00	20.00	20.00	400.00
	Cutter ADI Hand	pcs	18		18	324.00			0	0.00			0	0.00			0	0.00	18.00	18.00	324.00
	EDP Binder Short	pcs	2		2	89.50			0	0.00			0	0.00			0	0.00	2.00	44.75	89.50
	Photo Paper	ream	7		7	1,750.00			0	0.00	6		6	1,500.00			0	0.00	13.00	250.00	3,250.00
	plastic Envelope with lock	pcs	130		130	5,850.00			0	0.00	130		130	5,850.00			0	0.00	260.00	45.00	11,700.00
	Post It 3x3	pads	35		35	1,750.00	35		35	1,750.00	35		35	1,750.00	35		35	1,750.00	140.00	50.00	7,000.00
	Plastic for Coins	box	32		32	6,720.00	32		32	6,720.00	32		32	6,720.00	32		32	6,720.00	128.00	210.00	26,880.00
	Red Expandable Envelope-Long	pcs	66		66	792.00	66		66	792.00	66		66	792.00	66		66	792.00	264.00	12.00	3,168.00
	Red Expandable Envelope-Short	pcs	83		83	581.00	83		83	581.00	83		83	581.00	83		83	581.00	332.00	7.00	2,324.00
	Record Book 200 pages	pcs	5		5	325.00			0	0.00	5		5	325.00			0	0.00	10.00	65.00	650.00
	Scissor 6" heavy duty	pcs	30		30	1,500.00			0	0.00	30		30	1,500.00			0	0.00	60.00	50.00	3,000.00
	Scotch Tape Clear 1"	roll	162		162	6,480.00	162		162	6,480.00	162		162	6,480.00	162		162	6,480.00	648.00	40.00	25,920.00
	Short Bond paper -substance 16	ream	150		150	13,200.00	150		150	13,200.00	150		150	13,200.00	150		150	13,200.00	600.00	88.00	52,800.00
	Short Bond paper -substance 20	ream	150		150	18,750.00	150		150	18,750.00	150		150	18,750.00	150		150	18,750.00	600.00	125.00	75,000.00
	short brown envelope (new)	pcs	50	50	50	180.00	50	50	50	180.00	50	50	50	180.00	50	50	50	180.00	600.00	1.20	720.00
	Window Envelope with New Logo	box	5		5	7,500.00	5		5	7,500.00	5		5	7,500.00	5		5	7,500.00	20.00	1,500.00	30,000.00

	Expandable Green Folder-Short	pcs	125		125	1,875.00	125		125	1,875.00	125		125	1,875.00	125		125	1,875.00	500.00	15.00	7,500.00
	Expandable Green Folder-Long	pcs	175		175	4,725.00	175		175	4,725.00	175		175	4,725.00	175		175	4,725.00	700.00	27.00	18,900.00
	Check Deposit Slip	pads	100		100	7,700.00	100		100	7,700.00	100		100	7,700.00	100		100	7,700.00	400.00	77.00	30,800.00
Audio and visual presentation and composing equipment																					
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Photographic or filming or video equipment																					
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Cleaning Equipment and Supplies																					
1		pck			0	0.00			0	0.00			0	0.00			0	0.00	0.00	16.00	0.00
2		bot			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10.00	0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Paper Materials and Products																					
1	Bill wrappers 1000s	pads	48		48	3,600.00			0	0.00			0	0.00			0	0.00	48.00	75.00	3,600.00
2	Bill wrappers 500s	pads	24		24	1,800.00			0	0.00			0	0.00			0	0.00	24.00	75.00	1,800.00
3	Bill wrappers 100s	pads	10		10	750.00			0	0.00			0	0.00			0	0.00	10.00	75.00	750.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Lighting and fixtures and accessories																					
1		pcs			0	0.00			0	0.00			0	0.00			0	0.00	0.00	700.00	0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Electrical equipment and components and supplies																					
1	Battery 9V	set	10		10	150.00	10		10	150.00	10		10	150.00	10		10	150.00	40.00	15.00	600.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

						0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00				
Computer Supplies																													
1	Blank CD Recordable		20	22	12	12	46	920.00		22	12	12	46	920.00		12	12	12	36	720.00		12	12	12	36	720.00	164.00	20.00	3,280.00
2							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
3							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
Common ICT Equipment																													
1							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
2							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
3							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
CONSUMABLES																													
1	Magazine Rack	pc	15				15	60.00					0	0.00					0	0.00				0	0.00	15.00	60.00	900.00	
2							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
3							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
							0	0.00					0	0.00					0	0.00				0	0.00	0.00		0.00	
Other Categories																													
1	Accounting Form #1	pads	30				30	4,680.00					0	0.00					0	0.00				0	0.00	30.00	156.00	4,680.00	
2	Advice Credit	pads	335				335	11,725.00					0	0.00	335				335	11,725.00				0	0.00	670.00	35.00	23,450.00	
3	Affidavit of Loss passbook	ream	14				14	1,400.00					0	0.00					0	0.00				0	0.00	14.00	100.00	1,400.00	
	Application for Cashier's Check	pads	31				31	2,325.00					0	0.00					0	0.00				0	0.00	31.00	75.00	2,325.00	
	Application for DRS	pads	29				29	2,436.00					0	0.00					0	0.00				0	0.00	29.00	84.00	2,436.00	
	AR 021FT Toner for Sharp Copier	pc	1				1	8,500.00					0	0.00					0	0.00				0	0.00	1.00	8,500.00	8,500.00	
	ATM Cards	pcs	520				520	5,200.00	520			520	5,200.00	520				520	5,200.00	520			520	5,200.00	520	5,200.00	2,080.00	10.00	20,800.00
	ATM Journal Receipt Tape	roll	50				50	22,250.00	50			50	22,250.00	50				50	22,250.00	50			50	22,250.00	50	22,250.00	200.00	445.00	89,000.00
	ATM Reconciliation	pads	7				7	294.00					0	0.00					0	0.00				0	0.00	7.00	42.00	294.00	
	Bank Statement Cont. Form	box	1				1	1,515.00					0	0.00					0	0.00				0	0.00	1.00	1,515.00	1,515.00	
	Bank Statement Delivery Record	box	7				7	1,750.00					0	0.00					0	0.00				0	0.00	7.00	250.00	1,750.00	
	BIR Form	pads	31				31	3,720.00					0	0.00					0	0.00				0	0.00	31.00	120.00	3,720.00	
	Commercial Checkbook	pads	125				125	60,000.00	125			125	60,000.00	125				125	60,000.00	125			125	60,000.00	125	60,000.00	500.00	480.00	240,000.00
	Commercial Checkbook Jacket	pcs	125				125	2,125.00	125			125	2,125.00	125				125	2,125.00	125			125	2,125.00	125	2,125.00	500.00	17.00	8,500.00
	Confidential payslip	box	4				4	14,000.00					0	0.00					0	0.00				0	0.00	4.00	3,500.00	14,000.00	
	Consumption Loan application	pads	13				13	897.00					0	0.00					0	0.00				0	0.00	13.00	69.00	897.00	

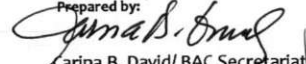
	Continuing Suretyship	pads	1		1	101.90				0	0.00			0	0.00			0	0.00	1.00	101.90	101.90		
	Continuing Deed of Assignments	pads	6		6	456.00				0	0.00			0	0.00			0	0.00	6.00	76.00	456.00		
	Loan line Agreement	pads	10		10	5,000.00				0	0.00			0	0.00			0	0.00	10.00	500.00	5,000.00		
	Mailing Envelope (New Logo)	box	100		100	140,000.00				0	0.00	50		50	70,000.00			0	0.00	150.00	1,400.00	210,000.00		
	Manager's Check	pads	60		60	27,000.00				0	0.00	60		60	27,000.00			0	0.00	120.00	450.00	54,000.00		
	Memo Pad	pads	37		37	4,255.00				0	0.00	37		37	4,255.00			0	0.00	74.00	115.00	8,510.00		
	Memorandum Receipt	pads	9		9	468.00				0	0.00	9		9	468.00			0	0.00	18.00	52.00	936.00		
	Metal Fastener Long	pcs	25		25	3,500.00				0	0.00	25		25	3,500.00			0	0.00	50.00	140.00	7,000.00		
	Official Receipt	pads	125		125	37,500.00				0	0.00	125		125	37,500.00			0	0.00	250.00	300.00	75,000.00		
	Passbook Jacket	pcs	125		125	1,098.75				0	0.00	125		125	1,098.75			0	0.00	250.00	8.79	2,197.50		
	Personal Checkbook	pads	250		250	52,500.00	250		250	52,500.00	250		250	52,500.00	250		250	52,500.00	1,000.00	210.00		210,000.00		
	Personal Checkbook Jacket	pcs	250		250	4,000.00				0	0.00	168		168	2,688.00			0	0.00	418.00	16.00	6,688.00		
	Peso Bill Strap	pads	60		60	5,400.00				0	0.00	60		60	5,400.00			0	0.00	120.00	90.00	10,800.00		
	Peso Deposit Slip	box	600		600	57,000.00				0	0.00	600		600	57,000.00			0	0.00	1,200.00	95.00	114,000.00		
	Peso Withdrawal Slip	box	270		270	25,650.00				0	0.00	270		270	25,650.00			0	0.00	540.00	95.00	51,300.00		
	Credit Advice	pads	31		31	1,860.00				0	0.00			0	0.00			0	0.00	31.00	60.00	1,860.00		
	Credit Folder	pcs	25		25	2,500.00				0	0.00			0	0.00			0	0.00	25.00	100.00	2,500.00		
	Credit Ticket	pads	100	100	100	9,000.00	100	100	100	300	9,000.00	100	100	100	300	9,000.00	100	100	100	300	9,000.00	1,200.00	30.00	36,000.00
	Customer Information Sheet (Ind)	pads	68		68	10,880.00				0	0.00	68		68	10,880.00	68		68	10,880.00	204.00	160.00	32,640.00		
	Customer Information Sheet (Corp)	pads	24		24	3,960.00				0	0.00			0	0.00			0	0.00	24.00	165.00	3,960.00		
	Debit Advice	pads	13		13	364.00				0	0.00			0	0.00			0	0.00	13.00	28.00	364.00		
	Debit Ticket	pads	500		500	15,000.00	500		500	15,000.00	500		500	15,000.00	500		500	15,000.00	2,000.00	30.00		60,000.00		
	Deed of Assignment	pads	1		1	67.00				0	0.00			0	0.00			0	0.00	1.00	67.00	67.00		
	Deed of Undertaking (2nd endorsed check)	pads	2		2	196.00				0	0.00			0	0.00			0	0.00	2.00	98.00	196.00		
	Deposit /Payment Slip BTR	pads	77		77	8,855.00				0	0.00			0	0.00			0	0.00	77.00	115.00	8,855.00		
	Disbursement Voucher	pads	42		42	3,696.00	42		42	3,696.00			42		42	3,696.00		42	3,696.00	126.00	88.00	11,088.00		
	Disclosure Statement (Loans)	pads	22		22	2,750.00				0	0.00			0	0.00			0	0.00	22.00	125.00	2,750.00		
	Discount Sheet	pads	7		7	350.00				0	0.00			0	0.00			0	0.00	7.00	50.00	350.00		
	Dollar Savings Passbook	pcs	27		27	756.00				0	0.00			0	0.00			0	0.00	27.00	28.00	756.00		
	Due Diligence Sheet (Ind)	pads	2		2	700.00				0	0.00			0	0.00			0	0.00	2.00	350.00	700.00		
	Petty Cash Voucher	pads	2		2	10.00				0	0.00	2		2	10.00			0	0.00	4.00	5.00	20.00		
	PPC-GF Deposit Slips	box	15		15	6,000.00				0	0.00			0	0.00			0	0.00	15.00	400.00	6,000.00		
	PPC-MOF Deposit Slips	box	8		8	3,200.00				0	0.00			0	0.00			0	0.00	8.00	400.00	3,200.00		
	PPC-GF Deposit Slips	box	15		15	6,000.00				0	0.00			0	0.00			0	0.00	15.00	400.00	6,000.00		

	PPC-MOF Deposit Slips	box	8		8	3,200.00				0	0.00				0	0.00				0	0.00	8.00	400.00	3,200.00
	Promissory Note (Commercial)	pads	22		22	4,400.00				0	0.00				0	0.00				0	0.00	22.00	200.00	4,400.00
	Promissory Note (Consumption)	pads	10		10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5,000.00
	Property Slicker	pads	7		7	1,750.00				0	0.00				0	0.00				0	0.00	7.00	250.00	1,750.00
	Quit Form	pads	5		5	490.00				0	0.00				0	0.00				0	0.00	5.00	98.00	490.00
	Real Estate Mortgage	pads	12		12	3,960.00				0	0.00				0	0.00				0	0.00	12.00	330.00	3,960.00
	Release of Real Estate Mortgage	pads	5		5	437.00				0	0.00				0	0.00				0	0.00	5.00	87.40	437.00
	Request for Certification	pads	1		1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
	Request for Change in Account Information	pads	7		7	686.00				0	0.00				0	0.00				0	0.00	7.00	98.00	686.00
	Requisition and Issue Slip	pads	31		31	4,650.00				0	0.00				0	0.00				0	0.00	31.00	150.00	4,650.00
	Requisition for new checkbook	pads	26		26	2,080.00				0	0.00				0	0.00				0	0.00	26.00	80.00	2,080.00
	Returned Check Advice	pads	13		13	325.00				0	0.00				0	0.00				0	0.00	13.00	25.00	325.00
	SA Passbook	pcs	1350		1350	9,652.50	1350			1350	9,652.50	1350			1350	9,652.50	1350			1350	9,652.50	5,400.00	7.15	38,610.00
	SA Signature Card	box	35		35	17,500.00				0	0.00	35			35	17,500.00				0	0.00	70.00	500.00	35,000.00
	Risk Classification Sheet- Ind	pads	2		2	700.00				0	0.00				0	0.00				0	0.00	2.00	350.00	700.00
	Salary Loan Terms & Condition	pads	1		1	350.00				0	0.00				0	0.00				0	0.00	1.00	350.00	350.00
	Special Clearing Receipt	pads	50		50	3,950.00				0	0.00	29			29	2,291.00				0	0.00	79.00	79.00	6,241.00
	SRT Credit	pads	125		125	7,625.00	125			125	7,625.00	125			125	7,625.00	125			125	7,625.00	500.00	61.00	30,500.00
	SRT Debit	pads	500		500	30,500.00	500			500	30,500.00	500			500	30,500.00	500			500	30,500.00	2,000.00	61.00	122,000.00
	SRT Clearing	pads	25		25	2,000.00	25			25	2,000.00	25			25	2,000.00	25			25	2,000.00	100.00	80.00	8,000.00
	Yarn (thick)	roll	3		3	85.50	3			3	85.50	3			3	85.50	3			3	85.50	12.00	28.50	342.00
	UB Deposit Slips	box	1		1	400.00	1			1	400.00	1			1	400.00				0	0.00	3.00	400.00	1,200.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	80.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	80.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	64.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	28.50	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	400.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
					0																			

C. GRAND TOTAL (A + B)								P	8,222,509.28	
D. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:								P	-	
G. MONTHLY CASH REQUIREMENTS								P	-	
G.1 Available at Procurement Service Stores	X	485,673.89	X	238,394.52	X	247,398.66	X	237,768.96	P	1,209,236.04
G.2 Other Items not available at PS but regularly purchased from other sources	X	2,170,829.15	X	1,271,603.50	X	1,597,556.25	X	1,217,887.50	P	6,257,876.40
TOTAL MONTHLY CASH REQUIREMENTS	X	2,656,503.04	X	1,509,998.02	X	1,844,954.91	X	1,455,656.46	P	7,467,112.44

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

 Carina B. David/ BAC Secretariat
 Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

 Patricia Madrio
 Accountant / Local Budget Officer

Approved by:

 President and CEO Renato G. Eje
 Head of Office/Agency

Date Prepare March 14, 2019